

1. 7:00 P.M. City Council 01-06-2021  
City Council Meeting January 06, 2021

Documents:

[01-06-2021 COUNCIL PACKET.PDF](#)



## MEMORANDUM

**TO:** Mayor & City Council

**FROM:** Quinn Bennion, City Manager

**RE:** *Agenda Items for January 6, 2021 Council Meeting*

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### PUBLIC BUSINESS

#### 1. Introduction of Kaitlyn Winterton – Quinn Bennion

### POLICY AND LEGISLATION

- 1. Request to Amend the Vernal City Personnel Policies and Procedures, Chapter 5.20 Holiday schedule – Resolution No. 2021-02 – Quinn Bennion.** The amendment states the holidays to be observed by Vernal City in 2021. The City currently observes 11 holidays per year. Cities / counties in Utah vary in the number of holidays from 9 to 13. The average per our research with 65 responses is 11.6 holidays per year. This proposed policy exchanges the floating holiday for observation of Martin Luther King, Jr. Holiday.
- 2. Consider approval of Memorandum of Understanding with BIRD scooters – First Reading – Quinn Bennion.** The Healthy and Active Lifestyle Committee researched a variety of electronic scooter programs. This is an effort to encourage alternative modes of transportation within downtown Vernal. The firm that best fit the needs of Vernal is the BIRD scooter. BIRD will bring 50+ scooters to Vernal and operate the scooter rental program. Riders use a phone app tied to a credit card to access the scooter. The rider is charged by minute of use with no cost to the City. The committee may consider using their grant funds to subsidize the scooter use initially. The scooters will be maintained by a local person contracted by the BIRD company. This is the first reading of the item and intended for discussion. The Memorandum of Understanding acknowledges that the City approves of the scooters in the right-of-way within the specified area. The scooters will be geo-fenced to remain in certain parts of the City. Many larger cities in the Utah allow electronic scooters within their rights-of-way. There are challenges with the program, but overall the response has been positive in other cities.
- 3. Consider approval to extending the Family’s First Coronavirus Response Act Leave Time for 2021 - Quinn Bennion.** The CARES Act approved by Congress in late March included a requirement for employers to provide 80 hours of COVID leave time. The City adopted a policy outlining the authorized use of the COVID leave time. Each employee is eligible for 80 hours of COVID related leave. It is proposed to extend the use of the leave into 2021, which is common among cities in Utah. A motion is requested from City Council to extend the COVID leave time into 2021 until an employee has the reasonable ability to obtain a vaccination. Each employee group’s timeframe will be different as each group will

have a different opportunity to receive the vaccine.

## **CDRA BOARD MEETING**

1. **Update regarding Downtown Revitalization Plan** – Quinn Bennion
2. **Consider Approval of Engagement Letter with Smith Hartvigsen for professional legal services** – Quinn Bennion. Staff sent out an RFP for legal services to assist with the creation of a CRA for the downtown area for Downtown Revitalization. Only one response was received. City Manager checked references and is confident Smith Hartvigsen can complete the work required.

**M**INUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD  
DECEMBER 16, 2020 at 7:00 p.m. in the Vernal City Council chambers, 374 East  
Main, Vernal, Utah 84078.

*This will be an electronic meeting with the anchor location being held at the Vernal City Council Chambers, 374 East Main St, Vernal, Utah. Those in attendance will be required to wear a mask unless they are speaking. Because of gathering restrictions put in place by Governor Herbert, the anchor location will only have ten participants in attendance. The meeting will be streamed live via Facebook and broadcast on the Vernal City YouTube Channel: [https://www.youtube.com/channel/UCyGzca67KY\\_BIQwmNfNyzEQ](https://www.youtube.com/channel/UCyGzca67KY_BIQwmNfNyzEQ)*

**PRESENT:** Councilmembers Nicholas Porter, Dave Everett, Ted Munford, Travis Allan and Bert Clark and Mayor Doug Hammond.

**WELCOME:** Mayor Doug Hammond welcomed everyone to the meeting.

**INVOCATION OR UPLIFTING THOUGHT:** The invocation was given by Mayor Doug Hammond.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Councilmember Ted Munford.

**APPROVAL OF CITY COUNCIL REGULAR MEETING MINUTES OF DECEMBER 2, 2020:** Councilmember Ted Munford moved to approve the minutes of December 2, 2020. Councilmember Dave Everett seconded the motion. The motion passed with Councilmembers Everett, Munford, Allan, Porter and Clark voting in favor.

**PRESENTATION BY WET AND WILD RENTAL - SUMMER FEST SPONSORSHIP – DARYL ANDERSEN:** Daryl Anderson explained that he is planning on hosting an event in June called Summer Fest. The event will be free to the public with bounce houses, party games, eating contests and food vendors at a time when there is not much going on in the community. The plan is to use Colton Park starting on Friday night and continuing into Saturday night. He noted that if the City is involved there may be more ideas to make this an even bigger event. Councilmember Bert Clark asked if he had an exact time yet. Mr. Anderson answered it will depend on what fits with the Recreation District schedule, preferably the end of school. Councilmember Ted Munford clarified he is not asking for sponsorship funds, just wants the City to attend. Daryl Anderson stated he is simply inviting the City to be a part of it and contribute to the activities. Councilmember Dave Everett stated it would be advantageous to let the staff know before the event what help you need from the City. Mr. Anderson stated that since the City has done this before it would be helpful and smoother if he had help getting approvals and permits. Councilmember Ted Munford clarified that what he needs is the City name on the event. Mr. Anderson answered yes, along with his business. Councilmember Travis Allan suggested that as his planning progresses he return to the City Council and show what support is needed. The consensus of the Council is in favor of the concept, and Mr. Anderson should come back after more planning is completed.

**MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD  
DECEMBER 16, 2020**

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**REQUEST FOR APPROVAL OF AMENDMENT TO VACATE PROPERTY FROM  
SUBDIVISION LOCATED AT 715 SOUTH 300 WEST, MARCELLA MEADOWS,  
VERNAL, UT:** Allen Parker explained that this request is to vacate a lot out of one  
subdivision and add it to another subdivision. Mr. Parker displayed a map of the far south end  
of Marcella Meadows, showing an “L” shaped piece of property. He explained that the request  
is to vacate a portion of that lot from the subdivision which releases that parcel from the  
constraints to develop. Then that parcel is attached to the adjoining subdivision and has to follow  
the rules for development in that subdivision. Notices were posted as required by statute and a  
period of time was given to oppose this request. No opposition was received so the City can  
proceed. Councilmember Bert Clark asked about the canal. Allen Parker stated there is a  
gulch in this area; however the City is not vacating that. Councilmember Ted Munford asked  
why the property owner is requesting this change. Allen Parker stated the intent is to create  
frontage for this lot in the other subdivision. The Planning Department reviewed this request  
and forwarded a positive recommendation. Councilmember Travis Allan asked if this affects  
the zoning. Allen Parker stated it does not change. *After further discussion, Councilmember  
Bert Clark moved to approve vacating the property at 715 South 300 West from Marcella  
Meadows subdivision. Councilmember Nick Porter seconded the motion. The motion passed  
with the following roll call vote:*

- Councilmember Munford.....aye;*
- Councilmember Allan .....aye;*
- Councilmember Everett .....aye;*
- Councilmember Porter .....aye;*
- Councilmember Clark..... aye.*

**REQUEST FOR APPROVAL OF A SUBDIVISION AMENDMENT BY MARILEE  
SHINER FOR PROPERTY LOCATED AT 595 SOUTH 300 WEST, VERNAL, UTAH:**  
Allen Parker stated this is the next step to change this parcel of property from one subdivision to  
another subdivision. The outer boundaries will be expanded bringing this property that was just  
vacated and attach it to lot 2 with frontage along 300 West. This will also eliminate the back  
portion of this lot as a flag lot. The Planning Commission held a public hearing and is  
forwarding a positive recommendation to amend this lot. *Councilmember Ted Munford moved to  
approve the subdivision amendment and technically allow development. Councilmember Travis  
Allan seconded the motion. The motion passed with the following roll call vote:*

- Councilmember Munford.....aye;*
- Councilmember Allan .....aye;*
- Councilmember Everett .....aye;*
- Councilmember Porter .....aye;*
- Councilmember Clark..... aye.*

**REQUEST FOR AMENDMENT TO THE VERNAL CITY MUNICIPAL CODE  
-CAMPING PROHIBITED 2<sup>ND</sup> READING – ORDINANCE NO. 2020-14:** Quinn Bennion  
reminded the Council they reviewed this Ordinance during the last meeting and their suggestions

**MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD  
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89 have been incorporated into this draft. The first change is the definition of camping was  
90 clarified and where that takes place such as a garage, shed or sidewalk. The second change  
91 was to extend this regulation to the entire City. Councilmember Bert Clark asked what happens  
92 if there is a big event that allows camping. Quinn Bennion stated they would be required to  
93 have a permit for longer than ten days. He stated the hope is this is rarely needed or used.  
94 After further discussion, *Councilmember Travis Allan moved to approve Ordinance No. 2020-14*  
95 *as amended. Councilmember Bert Clark seconded the motion. The motion passed with the*  
96 *following roll call vote:*

97 *Councilmember Munford.....aye;*  
98 *Councilmember Allan .....aye;*  
99 *Councilmember Everett .....aye;*  
100 *Councilmember Porter .....aye;*  
101 *Councilmember Clark.....aye.*

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103 **REQUEST TO CONSIDER APPROVAL OF AN INTER-LOCAL AGREEMENT WITH**  
104 **UDOT FOR FUNDING OF TECHNICAL PLANNING ASSISTANCE FOR THE**  
105 **DOWNTOWN REVITALIZATION PLAN - RESOLUTION NO. 2020-15:** Quinn Bennion  
106 stated that this item is to finalize the grant funding from UDOT for the downtown revitalization  
107 plan. The agreement outlines UDOT’s role in the downtown plan with Hwy 40. UDOT is  
108 providing \$100,000 in technical assistance, planning staff and selecting the firm. The City will  
109 manage the project and keep them informed. *Councilmember Dave Everett moved to approve*  
110 *Resolution No. 2020-15. Councilmember Nick Porter seconded the motion. The motion passed*  
111 *with the following roll call vote:*

112 *Councilmember Munford.....aye;*  
113 *Councilmember Allan .....aye;*  
114 *Councilmember Everett .....aye;*  
115 *Councilmember Porter .....aye;*  
116 *Councilmember Clark.....aye.*

117  
118 **SETTING CITY COUNCIL MEETING SCHEDULE FOR 2021 – ORDINANCE NO.**  
119 **2020-16:** Mayor Doug Hammond explained that this Ordinance keeps the time the same for the  
120 Council meetings for 2021; the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month at 7 pm. *Councilmember*  
121 *Dave Everett moved to approve Ordinance No. 2020-16 setting the meeting schedule.*  
122 *Councilmember Ted Munford seconded the motion. The motion passed with the following roll*  
123 *call vote:*

124 *Councilmember Munford.....aye;*  
125 *Councilmember Allan .....aye;*  
126 *Councilmember Everett .....aye;*  
127 *Councilmember Porter .....aye;*  
128 *Councilmember Clark.....aye.*

129  
130 **RESOLUTION SETTING PLANNING COMMISSION MEETING SCHEDULE FOR**  
131 **2021 – RESOLUTION NO. 2020-13:** Allen Parker explained that last year the Planning

**MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD  
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132 Commission only wanted to meet every other month. This year there will be a different  
133 approach and the Planning Commission is recommending meeting each month on the 2<sup>nd</sup>  
134 Tuesday at 7 pm. *Councilmember Ted Munford moved to approve Resolution No. 2020-13*  
135 *setting the Planning Commission meetings monthly. Councilmember Bert Clark seconded the*  
136 *motion. The motion passed with the following roll call vote:*

137 *Councilmember Munford.....aye;*  
138 *Councilmember Allan .....aye;*  
139 *Councilmember Everett .....aye;*  
140 *Councilmember Porter .....aye;*  
141 *Councilmember Clark.....aye.*

142  
143 Councilmember Clark asked for an update on appointments and reappointments for the Planning  
144 Commission. Allen Parker answered that they currently have three vacant alternate positions.  
145

146 **RESOLUTION THANKING VOLUNTEER FIRE FIGHTERS FOR THEIR YEARS OF**  
147 **SERVICE – RESOLUTION NO. 2020-14:** Councilmember Ted Munford stated he would  
148 like to recognize the City’s fire fighters who have served this community for a long time. He  
149 noted that these people are true hero’s and the community needs to send a message of thanks  
150 for their sacrifice in serving. *Councilmember Nick Porter moved to approve Resolution No.*  
151 *2020-14. Councilmember Ted Munford seconded the motion. The motion passed with the*  
152 *following roll call vote:*

153 *Councilmember Munford.....aye;*  
154 *Councilmember Allan .....aye;*  
155 *Councilmember Everett .....aye;*  
156 *Councilmember Porter .....aye;*  
157 *Councilmember Clark.....aye.*

158  
159 **APPROVAL OF THE SEPARATION AGREEMENT AND PAYMENTS FOR**  
160 **VOLUNTEER FIREFIGHTERS:** Quinn Bennion reminded the Council that the Fire District  
161 notified the City that they would no longer lease City volunteer fire fighters and pay for benefits.  
162 The City does not have a fire department as those services will still be provided by the District so  
163 the plan is to release those volunteers and move them over to the District. Councilmember Ted  
164 Munford stated that was clarified extensively in the Fire District meetings and the agreement is  
165 that all fire fighters will be under the District. The hope is to unify the departments. Quinn  
166 Bennion stated this separation agreement provides a stipend to cover health benefit costs and  
167 recognition for their years of service. There was a formula derived at with Chief Sam Howard  
168 to figure out how much money each fire fighter will receive. Councilmember Nick Porter  
169 clarified that all funds come from the District. Quinn Bennion agreed with one exception. He  
170 clarified that the part-time secretary that works from home will be paid out her leave hours and  
171 that cost will be split between the City and the District. *Councilmember Bert Clark moved to*  
172 *approve the separation agreement as presented. Councilmember Ted Munford seconded the*  
173 *motion. The motion passed with the following roll call vote:*

174 *Councilmember Munford.....aye;*

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175            *Councilmember Allan* .....*aye;*  
176            *Councilmember Everett* .....*aye;*  
177            *Councilmember Porter* .....*aye;*  
178            *Councilmember Clark*..... *aye.*

179

180    **APPROVAL OF A CHANGE ORDER FOR EXTENSION OF TIME FOR STUBBS &**  
181    **STUBBS FOR THE SAFE SIDEWALK PROJECT:** Quinn Bennion explained that this is the  
182    safe sidewalk project on 500 North which was intended to be finished weeks ago. There was a  
183    three week delay with the encroachment permit from UDOT and with the cold weather the work  
184    will need to be completed in the spring. There is a cost of \$5300 for remobilization and the  
185    completion date would be extended to April 16<sup>th</sup>. After further discussion, *Councilmember Nick*  
186    *Porter moved to approve the change order with Stubbs and Stubbs. Councilmember Travis Allan*  
187    *seconded the motion. The motion passed with the following roll call vote:*

188            *Councilmember Munford*.....*aye;*  
189            *Councilmember Allan* .....*aye;*  
190            *Councilmember Everett* .....*aye;*  
191            *Councilmember Porter* .....*aye;*  
192            *Councilmember Clark*..... *aye.*

193

194    **REPORT ON CDBG GRANT SURVEYS:** Allen Parker explained there are three project areas  
195    in the City that may qualify for CDBG funding to install curb, gutter and sidewalk in  
196    underserved, low income areas of town. He displayed a City map showing the three streets.  
197    One is a manufactured home park with only asphalt roadways and no ADA accessibility; the  
198    others are City streets with no sidewalks. A survey has to be conducted to see if the residents  
199    being served qualify under the low / moderate income housing provisions. Once those areas are  
200    qualified, they stay on the list for several years. Councilmember asked what happens if these  
201    are rental units. Quinn Bennion stated the City asks the renters to fill out the survey.

202

203    **REPORT ON CITY WATER BILLING:** Mike Davis, Finance Director, explained that the  
204    City will be outsourcing the water billing to save time. The City currently does all the printing,  
205    takes the billings to be cut, and then takes them to the post office. This Utah company will do  
206    all that work for a small fee and will have the bills out within two days of receiving the data file.  
207    The Council thanked Mr. Davis for the update.

208

209    **ADMINISTRATIVE REPORTS**

210

211    Sewer infiltration:

212    Quinn Bennion stated that there was a question about 650 North and sewer infiltration so the  
213    staff looked at it with the Sewer Management Board director and found nothing out of the  
214    ordinary. The line will be videoed to see if there is any infiltration. Councilmember Bert  
215    Clark stated they will be using the camera in other areas as well.

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**MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD  
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218 Work Session:

219 Quinn Bennion stated there will be two work sessions planned for the Council. The first one is  
220 the airport master plan. The second one is scheduled for January 20<sup>th</sup> at 5:30 pm to talk about  
221 water conservancy and management of the system.

222

223 **ADJOURN:** There being no further business; *Councilmember Dave Everett moved to adjourn.*  
224 *Councilmember Travis Allan seconded the motion. The motion passed with a unanimous vote*  
225 *and the meeting was declared adjourned.*

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\_\_\_\_\_  
Mayor Doug Hammond

228 ATTEST:

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Roxanne Behunin, Deputy Recorder

( S E A L )

AWAITING FORMAL APPROVAL

1 **M**INUTES OF THE VERNAL CITY COUNCIL SPECIAL MEETING HELD  
2 DECEMBER 22, 2020 at 5:30 p.m. in the Vernal City Council room, 374 East Main,  
3 Vernal, Utah 84078.

4  
5 *This will be an electronic meeting with the anchor location being held at the Vernal City*  
6 *Council Chambers, 374 East Main St, Vernal, Utah. Those in attendance will be required to*  
7 *wear a mask unless they are speaking. Because of gathering restrictions put in place by*  
8 *Governor Herbert, the anchor location will only have ten participants in attendance. The*  
9 *meeting will be streamed live via Facebook and broadcast on the Vernal City YouTube*  
10 *Channel: [https://www.youtube.com/channel/UCvGzca67KY\\_BIQwmNfNyzEQ](https://www.youtube.com/channel/UCvGzca67KY_BIQwmNfNyzEQ)*

11  
12 **PRESENT:** Councilmembers Nicholas Porter, Dave Everett, Ted Munford, and Bert Clark and  
13 Mayor Doug Hammond. Council Member Travis Allan was excused.

14  
15 **ACKNOWLEDGE AND APPROVE SPECIAL MEETING:** *Councilmember Ted Munford*  
16 *moved to acknowledge and approve this special meeting. Councilmember Dave Everett seconded*  
17 *the motion. The motion passed with Councilmembers Munford, Everett, Porter, and Clark voting*  
18 *in favor for a unanimous vote.*

19  
20 **WELCOME:** Mayor Doug Hammond welcomed everyone to the meeting.

21  
22 **REQUEST TO CONSIDER APPROVAL OF AN INTER-LOCAL AGREEMENT WITH**  
23 **UINTAH COUNTY FOR JUSTICE COURT SERVICES - RESOLUTION NO. 2020-16:**  
24 Quinn Bennion commented that the City and Council have been in a budget reduction mode for  
25 several years and difficult decisions have been made to reduce the City's workforce by 12% at the  
26 beginning of this fiscal year. One department that only received a few reductions is the courts.  
27 Mr. Bennion presented a chart showing the court filings for Naples, Uintah County and Vernal  
28 City and what those case counts would be if the courts were combined. He noted that these  
29 numbers are not weighted, where some of the cases are more complex and take more time. The  
30 last report from finance shows the revenue and expenditures for the City's justice court for the last  
31 ten years. The expenses include the amount paid to the state, public defender costs, prosecutor  
32 costs and staff including bailiff services. The subsidy for the court for 2019 was \$190,000 by the  
33 general fund. Councilmember Ted Munford stated the numbers changed drastically in 2012.  
34 Judge Ray Richards stated that was his first year at the tale end of a boom / bust cycle.  
35 Councilmember Ted Munford stated there was a massive jump between 2015 and 2016. Quinn  
36 Bennion stated that was the time the bailiff services were moved from the police department to the  
37 court. He explained that starting earlier this year discussions were held with the County to  
38 combine the courts and several options were considered. One, the City and County could keep  
39 everything the same and try to find efficiencies to cut down costs. This option was very limited as  
40 there are requirements that have to be met. Councilmember Bert Clark asked if there are tiers for  
41 the courts that dictate how many clerks are needed. Judge Richards answered yes; it is based on  
42 number of cases. Quinn Bennion stated that the City falls into a class 2 court category with 101 –  
43 500 citations a month which requires a minimum of one court clerk. However, you cannot  
44 operate with one clerk. Mr. Bennion stated that if the courts are combined, then three full-time  
45 and one-part time clerk could handle the workload. Councilmember Ted Munford agreed.

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46 Quinn Bennion stated that another option, which would seem the more common approach, would  
47 be to dissolve the City’s court and contract with Uintah County. However, what is being pursued is  
48 to dissolve Uintah County’s court and expand the City’s boundaries to cover the entire county.  
49 Another option is to dissolve both courts and have District court handle all cases. Roosevelt City  
50 dissolved their court and had the State take over. The last option is to go with a hybrid approach  
51 with two courts using the same clerks and different judges. Councilmember Ted Munford stated  
52 he agrees combining is a good move and did not like the idea of letting the State handling it as the  
53 justice court should remain local. He noted that the benefit to the community outweighs the cost.  
54 Dennis Judd, Vernal City attorney, stated that the Interlocal Agreement would say Vernal City  
55 takes over and manages justice court services for the entire county, decides the number of clerks,  
56 sets the budget and outlines how the costs of the courts will be split out. Uintah County has  
57 adopted a Resolution proposing to dissolve its court and combine with Vernal City, and under  
58 statute, there is a provision that allows courts to be expanded to larger jurisdictions. The big  
59 challenge is dealing with the judges. The anticipation would be the County dissolves their court  
60 and at the end of the judicial term there would only be one judge. Councilmember Bert Clark  
61 asked if court is held two days a week. Judge Ray Richards stated that is the current standard  
62 unless there is a jury trial. Quinn Bennion stated it is anticipated to hold court more often once  
63 combined. Dennis Judd stated the agreement anticipates that the prosecution of cases will be  
64 handled by each entity where the offense occurred. The statute requires the City to give notice  
65 180 days before expansion begins. Councilmember Dave Everett asked what the time frame is  
66 for the judge’s terms. Quinn Bennion answered they are scheduled to be on the ballot in November  
67 of 2022, with a term end date of January 2023. The proposal in the ILA is to pay out Judge Petry to  
68 the end of her term if approved by the Judicial Council. He noted if they do not approve this  
69 approach the City will have to consider another option. Councilmember Nick Porter stated he  
70 thinks this option is more streamlined and is a good idea. Quinn Bennion clarified that the way the  
71 agreement is written, the location of the court will remain with Vernal City until after the 180 days  
72 at which time the court will move to the Uintah County building. *After further discussion,*  
73 *Councilmember Ted Munford moved to approve Resolution No. 2020-16 approving the Interlocal*  
74 *Agreement with Uintah County to provide justice court services. Councilmember Nick Porter*  
75 *seconded the motion. The motion passed with the following roll call vote:*

76  
77 *Councilmember Munford.....aye;*  
78 *Councilmember Allan .....aye;*  
79 *Councilmember Everett .....aye;*  
80 *Councilmember Porter .....aye;*  
81 *Councilmember Clark.....aye.*

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**MINUTES OF THE VERNAL CITY COUNCIL SPECIAL MEETING HELD  
DECEMBER 22, 2020**

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85 **ADJOURN:** There being no further business; *Councilmember Nick Porter moved to adjourn.*  
86 *Councilmember Dave Everett seconded the motion. The motion passed with a unanimous vote*  
87 *and the meeting was declared adjourned.*

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ATTEST:

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Roxanne Behunin, Deputy Recorder

\_\_\_\_\_  
Mayor Doug Hammond

( S E A L )

AWAITING FORMAL APPROVAL

**VERNAL CITY  
RESOLUTION 2021-01**

**A RESOLUTION OF THE VERNAL CITY COUNCIL AMENDING THE VERNAL CITY PERSONNEL POLICIES AND PROCEDURES - AMENDING CHAPTER 5.20 - HOLIDAYS.**

**WHEREAS**, Vernal City has determined that the best interest and welfare of the public within their jurisdiction will best be served by approving this Resolution; and

**WHEREAS**, the Vernal City Council has determined that adjusting the Holiday schedule for City employees is in the best interest of the community.

**NOW THEREFORE**, be it ordained by the Vernal City Council, in the State of Utah, as follows:

**SECTION 1: AMENDMENT** “Section 5.20.010 Policy.” of the Vernal Personnel Manual is hereby *amended* as follows:

A M E N D M E N T

**Section 5.20.010 Policy.**

Permanent full-time and permanent part-time employees are given the following paid holidays each year:

- A. New Year's Day, 1st of January
- B. Martin Luther King Day, 3rd Monday in January
- C. Presidents Day, 3rd Monday in February
- D. Memorial Day, last Monday in May
- E. Independence Day, 4th day of July
- F. Pioneer Day, 24th day of July
- G. Labor Day, 1st Monday in September
- H. Veterans Day, 11th day of November
- I. Thanksgiving Day, 4th Thursday in November
- J. Day After Thanksgiving, 4th Friday in November
- K. Christmas Day, 25th day of December
- L. Floating Holiday (of employee's choice)

Holidays falling on Sunday will be observed the following Monday; holidays falling on Saturday will be observed the previous Friday. (Amended 11/03/2004, Res.2004-15 and 6/20/2007, Res. 2007-18)

**SECTION 2: REPEAL** “Section 5.20.050 Floating Holiday.” of the Vernal Personnel Manual is hereby *repealed* as follows:

**R E P E A L**

~~Section 5.20.050 Floating Holiday. (Repealed)~~

~~The floating holiday of the employee's choice may be taken after approval of the Department Head. (Amended 11/03/2004, Res.2004-15)~~

PASSED AND ADOPTED BY THE VERNAL CITY COUNCIL this 6<sup>th</sup> day of January, 2021.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Councilmember Nicholas Porter	_____	_____	_____	_____
Councilmember Travis Allan	_____	_____	_____	_____
Councilmember Dave Everett	_____	_____	_____	_____
Councilmember Bert Clark	_____	_____	_____	_____
Councilmember Ted Munford	_____	_____	_____	_____

Presiding Officer

Attest

\_\_\_\_\_  
Doug Hammond, Mayor, Vernal

\_\_\_\_\_  
Quinn Bennion, City Manager /  
Recorder Vernal