



374 EAST MAIN ST
 VERNAL, UTAH 84078
 BUSINESS LICENSE#: 435-781-7143
<https://www.vernalcity.org/438/Business-Licensing>

REQUIREMENTS FOR COMMERCIAL BUSINESS

The State of Utah has developed a [One-Stop Online Business Registration Website](#) that streamlines the process of registering a new business. The site is available 24 hours a day. It will guide you through a series of questions designed to comply with federal and state government registration requirements. You'll receive the necessary licenses/registrations and account numbers when your Utah State registration is completed. You will need to print a copy or save a PDF of those documents to submit with your Vernal City Business License Application.

- Before applying, verify the business address is within [Vernal City Limits](#).
- Apply [ONLINE](#) or by Application for a Vernal City Business License.
- Submit the appropriate application fee, the application fee is based on the number of employees per year, see the consolidated fee schedule below.

# EMPLOYEES	FEE	# EMPLOYEES	FEE
0 (Owner Only)	\$65.00	51-75	\$295.00
1-5	\$75.00	76-100	\$400.00
6-10	\$100.00	101-150	\$600.00
11-25	\$135.00	151-200	\$800.00
26-50	\$195.00	201+	1,200.00

ADDITIONAL REQUIREMENTS *(if applicable to your business)*

- Copy of written approval from [Tri-County Health Department](#), applicable for any food establishment.
- Copy of current State of Utah Professional License, /Occupational License.
- Businesses that work with firearms (cleaning, repairing, constructing, etc.) commercial or home-based, must obtain Federal approval from ATF before applying for a license.
- Copy of the Department of Agriculture and Food certificate.
- Other requirements deemed necessary in the approval process.

The processing time for a business license is approximately 14 working days. It may take additional time if you are in need of Health, Agriculture department approval, fire inspection, etc.

Please be aware that you must have your license issued prior to opening or operating.