

NOTICE OF PUBLIC MEETING

TO THE RESIDENTS OF UINTAH COUNTY and VERNAL CITY: Notice is hereby given that the Vernal City Council and the Uintah County Commission will hold a Special Joint Meeting on *Monday, July 26, 2021 at 4:30 p.m. in the Uintah County West Conference Room in the Uintah County Building, located at 147 East Main Street, Vernal, Utah.*

A G E N D A

4:30 P.M.

STANDING BUSINESS

1. ACKNOWLEDGMENT & APPROVAL OF SPECIAL MEETING
2. APPROVAL OF THE MINUTES OF JUNE 28, 2021

SCHEDULED PUBLIC BUSINESS

1. DOWNTOWN PLAN CONCEPTS AND UPDATE – MHTN / PLANNERS
2. ACCEPTANCE OF FEDERAL CRSSA FUNDS FOR AIRPORT USES – KEN CAMPBELL

ADJOURN

*NOTE: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Quinn Bennion at 374 East Main St, Vernal, Utah 84078, telephone: (435) 789-2255.

1 **M**INUTES OF THE VERNAL CITY COUNCIL AND UTAH COUNTY
2 COMMISSION SPECIAL JOINT MEETING HELD JUNE 28, 2021 at 4:30 p.m.
3 in the Vernal City Conference Room, 374 East Main, Vernal, Utah 84078.

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5 **PRESENT:**

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7 **UINTAH COUNTY:** Commissioners Bill Stringer and Bart Haslem. Commissioner Brad
8 Horrocks was excused.

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10 **VERNAL CITY:** Councilmembers Dave Everett, Nick Porter, Bert Clark and Travis
11 Allan and Mayor Doug Hammond. Councilmember Ted Munford was excused.

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13 **STAFF:** Roxanne Behunin, Ken Campbell, Mike Davis.

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15 **WELCOME:** Vernal City Mayor Doug Hammond welcomed everyone to the meeting.

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17 **ACKNOWLEDGMENT & APPROVAL OF SPECIAL MEETING:** *Councilmember Dave*
18 *Everett moved to acknowledge and approve this special meeting. Commissioner Bart Haslem*
19 *seconded the motion. The motion passed a unanimous vote.*

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21 **FINALIZATION OF AIRPORT MASTER PLAN – KEN CAMPBELL:** Ken Campbell,
22 Airport Manager, reminded the elected officials that the airport committee has been working on a
23 ten-year master plan and this is the final step to determine what improvements will be made over
24 the next few years. A drawing of the airport was displayed showing the potential improvements.
25 The TAC Committee, consisting of 18 people involved with the airport, are making the
26 following recommendations:

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28 1. **Potential for a cross wind runway.** Mr. Campbell explained that the public loves this
29 idea and wants it included in the plan. The problem is there is no funding. If this
30 improvement is left in the plan, nothing will be built in that section of the airport and
31 may require the terminal to be moved to the south to add a protection zone there.

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33 Commissioner Bill Stringer asked what is the size limit of aircraft that could use that
34 runway. Ken Campbell answered it would be a C90. Another troublesome piece would
35 be if it is moved for length, is there enough room to go to the fence. There is too much
36 development on the other side so it cannot extend that direction. He noted that he will
37 approach the FAA again to get another wind survey; however, their stance is the airport
38 does not need it.

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40 2. **750 foot extension on the south end of the runway.** Ken explained this item has to
41 have sequential lighting and although the TAC Committee has agreed in the past that this
42 has a low priority, the airport cannot accommodate any larger aircraft without better
43 visibility. He recommended it be included for a decision in the future.

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45 Commissioner Bill Stringer acknowledged that this option would require the purchase of
46 property. Ken Campbell agreed a small section would be necessary.

MINUTES OF THE VERNAL CITY COUNCIL AND UTAH COUNTY COMMISSION SPECIAL JOINT MEETING HELD JUNE 28, 2021

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3. **Area for general aviation hangers to be built.** Ken Campbell explained this option would also require more property neighboring the airport and if property to the west could not be purchased, then they would look for another location and move other items to fit the hangers. This would require permission from the elected officials to see if more property is available.

Mayor Doug Hammond asked if it would all be under one ownership. Ken Campbell answered that it depends on the size if it can be built large enough to accommodate more than one owner.

4. **Corporate hanger development.** Ken Campbell stated another item is the potential to add corporate hangers shown on the map by red squares which would also require property acquisition, unless a small one is put on property that is already owned. Once this option is on the plan, it will be presented to the FAA to show the potential. He noted the hanger would be built for someone that is coming; not in the hope that someone will want it.

5. **Expansion or movement of the terminal.** Mr. Campbell brought the Council's attention to the map showing the area in blue and indicated the current terminal could continue to be used while a new terminal is built, or if the current building is expanded there would need to be some things done to continue to use the facility. He indicated that the City Buildings Manager, Danny Anderson, looked at it and thought it would be better to move it. The hope is to have three flights a day and the current building has some major challenges to accommodate more people.

Ken Campbell stated the prioritization would be to build the general aviation hangers first. The reasoning for this is there are no hangers available and it would help with funding and further the use of the airport. However, the plan does not require any prioritization. Commissioner Haslem suggested all five items be approved and then make a decision on the priorities. He agreed with the configuration and stated the hangers and terminal are tied for the top priority. If more commercial flights are added the terminal will need to be addressed, and the hangers bring in more users. Commissioner Bill Stringer asked if there are still concerns for water and sewer. Ken Campbell stated there is only a septic system right now and the terminal would need to be added to the sewer system. Commissioner Bart Haslem stated the line is available to the fence. Commissioner Bill Stringer noted that although the terminal is quaint, there are some inexpensive solutions that would make the terminal much more serviceable. There was some discussion regarding the availability of sewer service. Commissioner Bill Stringer asked if these five objectives are approved for the ten-year plan, how often can it be reviewed. Ken Campbell answered that the FAA will allow a review after two years.

After further discussion, *Councilmember Bert Clark moved to approve the ten-year plan for the Vernal Regional Airport as presented with no prioritization for improvements. Councilmember Dave Everett seconded the motion. The motion passed with Commissioners Bill Stringer, Bart Haslem and Councilmembers Dave Everett, Nick Porter, Bert Clark and Travis Allan voting in favor.*

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APPROVAL OF THE MINUTES OF APRIL 26, 2021: *Councilmember Travis Allan moved to approve the minutes of April 26, 2021 as presented. Councilmember Nick Porter seconded the motion. The motion passed with a unanimous vote.*

ADJOURN: *There being no further discussion; Commissioner Bart Haslem moved to adjourn. Councilmember Travis Allan seconded the motion. The motion passed with a unanimous vote and the meeting was adjourned.*

Roxanne Behunin, Deputy Recorder

AWAITING FORMAL APPROVAL